



College of Humanities
and Social Sciences

Master of Public Administration
Program

Master of Public Administration Program
Graduate Admissions Test Alternative
Requirements & Instructions

The Master of Public Administration Program Admissions Committee will consider standardized graduate admission test alternative requests on a case-by-case basis. **Test alternatives are by no means automatic.**

Minimum requirements for test alternative consideration:

1. An advanced degree (e.g., masters, doctorate), or
2. An undergraduate grade point average of 3.25 or higher in the applicant's major, or
3. Private sector management experience or work experience in the public sector (government or nonprofit organization).

Applicants' primary job duty requires:

- a. Ongoing supervision of the equivalent of two or more full-time employees;
- b. Involvement at the policy-making level of an organization;
- c. Application of discretion in a management or leadership position

-Or-

- a. Applicant's employer indicates that employee is likely to be placed in a leadership or management position during or after completion of the program.

Instructions for requesting a Graduate Admissions Test Alternative

1. Complete the online Graduate Application
2. In the online Graduate Application, select the most appropriate GRE Alternative Option
3. Upload your supporting documents to the online Graduate Application (transcripts, resume, letters of recommendation, and statement of purpose).

Additional Guidance

Applications are complete when all the required documentation has been submitted, including *either* official test scores *or* a request for a test alternative, and your application fee is paid.

If you do not meet the requirements for a test alternative, your application will be considered incomplete. Test scores from a graduate admissions test will be required to review your application for admission.

Applications that are incomplete on the deadline may be updated for consideration in a future semester.